

Nelson L. Neville

Personal Information:

- Marital Status: Divorced, 1 child
- Nationality: American
- Date of Birth: April 1, 1968
- Birthplace: Baltimore, Maryland, USA

Languages:

Fluent in speaking and reading Swedish language. Minor writing skills in Swedish. Completely fluent in all aspects of English.

Hobbies/ Interest:

I am an American citizen that has lived and worked in Sweden since 1996: I have over ten solid years of working hands-on with web communication, web strategy, web design, web management and programming. I like to work in a very flexible environment where individual initiative is appreciated and participation as a team vital. Although my background is very wide in aspect to the number of multiple tasks I am capable of performing, my level of professionalism and competence is very established. I am looking to work for a forward thinking company that understands and is willing to adjust its business model to current and future market demands.

Work Experience:

1/2008 – current Ascom Sweden AB Gothenburg, Sweden

Webmaster and Multimedia Developer

- Administrate and assist wit online profile of Ascom Holdings Wireless Division web sites for the Gothenburg headquarters and also several other countries.
- Update content for Wireless Division Website
- Administrate and educate users for the online Web Content Management Tool
- Assist with education and Extranet Administration for the Wireless Division
- Assist with content updates for the Wireless and Corporate Intranet
- Assist with content updates for the Wireless and Corporate web site
- Create multimedia materials for internal and external use
- Photographing products, internal meetings, company events for internal and external

12/2006 - Neville Enterprises Boras, Sweden

Founder

Began my first privately owned company doing marketing, event planning, and business consulting. My major endeavor at this moment is setting up events for my online dating company named The Date Café, www.thedatecafe.se, which helps creates events for singles throughout Sweden to meet.

My company also works with assistance in Speech/language writing and presentations for the English audience. Public speaking is also a service.

12/2005 – 7/2006 Unemployed Boras, Sweden

2/2001 –12/2005 Futurelab D&D AB Boras, Sweden

Internet Manager/Business Analysis

- Develop complete internet concepts with core implementing timelines
- Produce, create, and maintain customer sites and profiles.
- Web design
- Web programming
- Web communication

- Primary developer of event related online material including ordering mechanisms.
- Create and consult on Business English documentation and language strategies including translations.
- Assistant Speaker Relations Manager for FutureDesignDays.
- Produce multimedia presentations
- Researching and compiling brand information
- Researching and compiling product marketing

1999 -2001 IdeInvest Futurelab D&D AB Boras, Sweden

Internet Manager

- Creating interactive content for online strategies.
- Manage 3rd party duties in building online concepts.
- Review and recommend new technologies/protocols for upgrading internet strategies.
- Researching and presenting material internally and externally for seminars related to e-business, e-marketing, and e-procurement.
- Create and hold presentations for consultation purposes.

1998 -1999 IdeInvest AB Boras, Sweden

Internet Analyst

- Responsible for knowing internal clients market share and its options for implementing web strategies.
- Maintaining web sites for clients.
- Developing internal strategies for account managers for web marketing.
- Keeping staff informed of latest internet trends and standards.
- Handle customer portfolio's for web strategies in a group format.
- Researching and presenting material internally and externally for seminars related to ebusiness, emarketing, and eprocurement.

1997 -2002 Macromedia Inc. USA

Beta Tester

- Finding, replicating and reporting software bugs and inconsistencies.
- Testing and providing feedback of application objectives.
- International product development team

1996 - 1998 Com In Center AB Vänersborg, Sweden

Web Developer, Business Developer

- Key founder/ employee of company
- Building clients

- Web design
- Brand communication strategy and implementation
- Researching and presenting material internally and externally.
- Created internet teaching program for The Swedish Unemployment Department of Vännersborg, Sweden.
- Educating incoming staff on HTML and web basics.
- CRM
- Educating the educators for incoming courses.
- Planning and implementing educational courses.

1995 - 1996 Duggan & Associates Ellicot City, Maryland

Graphics Engineer

- Responsible for graphical integrity for The Discovery Channel®'s Education web division

Knowledge Proficiency:

The following is a chart of my skill levels for the following based on a scale of 1 (lowest) to 5 (highest).

HTML	5	Word	4
DHTML	5	PowerPoint	3
CSS	5	Excel	3
ASP	3	LiveType	3
JavaScript	3	FinalCut	3
Photoshop	4	Illustrator	3
GoLive	5	InDesign	3
Flash	4	Quark Express	2

Professional Affiliations

- Member of HTF (The Salaried Employees' Union) since August 2004 to July 2007

Educational Background:

1992 - 1995

Maryland Institute College of Art

- Photography
- Digital Medium (Photo)
- Internet basics

1988 - 1991

Baltimore Community College

- Genetics
 - Nursing
- Photography